

# Amendment to the Sales Contract

## Add Purchaser or Remove Purchaser



Allow 48 hours for processing. Email form to [philadelphia.amendment@sageacq.com](mailto:philadelphia.amendment@sageacq.com); approved copies will be emailed to both the agent and closing agent.

Case Number: \_\_\_\_\_ Selling Agent: \_\_\_\_\_

Agent Email Address: \_\_\_\_\_ Agent Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

The purchaser(s) of the above property would like to ADD or REMOVE Purchaser from the Sales Contract. A separate amendment must be submitted for each additional purchaser.

### “ADD” Purchaser:

- ☐ An additional Owner Occupant [must fill out the Owner Occupant Certification, HUD 9548D (1/98)]
- ☐ Adding to lines 1 & 13 (when not taking title, SS# required)
- ☐ A Purchaser that will not be living in the property (added for financial reasons only). Adding to lines 1,2 & 13 (when taking title, SS# required)

Line 2 to read: \_\_\_\_\_

- ☐ An additional Investor
- ☐ A Business Name
- ☐ Other (please explain) \_\_\_\_\_

Name (print): \_\_\_\_\_

Purchaser Signature: \_\_\_\_\_

Social Security # or FIN/EIN #: \_\_\_\_\_  
*For business entities, attach proof of legal signing authority, i.e., Articles of Incorporation (required).*

### “REMOVE” Purchaser:

- ☐ Remove the following individual from the Sales Contract. [Purchaser whose Social Security number was used on the bid **may not** be removed from the Sales Contract if they were the **only** purchaser used to place the bid.]  
Remove from lines 1, 2 & 13.
- ☐ Remain on title; no longer taking part in financing. Remove from lines 1 & 13.

Name (print): \_\_\_\_\_

Purchaser Signature: \_\_\_\_\_

Social Security # or FIN/EIN #: \_\_\_\_\_  
*For business entities, attach proof of legal signing authority, i.e., Articles of Incorporation (required).*

**This amendment is not valid unless approved in writing and signed by Seller, Purchaser(s) and Selling Agent.**

_____ Purchaser's Name (print)	_____ Purchaser Signature	_____ Date
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_____ Purchaser's Name (print)	_____ Purchaser Signature	_____ Date
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_____ Selling Agent Name (print)	_____ Selling Agent Signature	_____ Date
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**APPROVED**

**DENIED**

HUD Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_